Meeting of the Board of Directors

8/09/2021

Board members in attendance: *Anticipated*: *Jonathan Alvares*, Aimee Faller, *George Matthews*, *Emily Dodd*, Matthew Toland, *Eric Rosecrants*, *Abdo Timejardine-Zomeño*, Ross Guthrie, Seyi Adeyemi, *Westley Hodges*, *Jamie Schoffstall, Robb Strieter, Adam Lang, Brandon Strawn*

Board members absent:

Members in attendance: *Anticipated*: *Kyle Rhoades, Manic Maxxie*

1) Call to order
2) Approval of last month's minutes
3) Comments from members in attendance (5 minutes each maximum)
4) Officer action items
   a) Chair – Jonathan Alvares - *Report Attached*
   b) Vice-Chair – Aimee Faller - *No Report*
   c) Treasurer – George Matthews - *Report Attached*
   d) Secretary – Emily Dodd - *No Report*
   e) Member Resources – Emily Dodd - *Report Attached*
   f) Development – Matthew Toland - *No Report*
   g) PR – Abdo Timejardine-Zomeño - *Report Attached*
   h) Marketing – Adam Lang - *Report Attached*
   i) Operations – Brandon Strawn - *Report Attached*
5) Ensemble action items
   a) Symphonic Band – Kyle Rhoades - *Report Attached*
   b) Pops Ensemble - Manic Maxxie - *No Report*
   c) Jazz Ensembles – Scott Malinowski - *No Report*
   d) Marching Band – Stephen Carey - *No Report*
   e) Chamber Ensembles – Brandon Strawn - *Report Attached*
6) Old business
   a) Vaccine Requirement Update (Jonathan)
   b) Board retreat (Jonathan)
   c) 2022 Gala / Anniversary Party (Brandon)
   d) New illustrator (Adam)
      i) Abdo's friend is taking commissions: Design | Laila Zayed | United States (lailazgrace.com) (Abdo)
7) New business
   a) Dues for the 2021-2022 Season (George)
   b) Resources Page on website
   c) Personnel Issue
   d) Month Ahead Review (standing item)

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e) Kudos (standing item)
f) Appointment of Secretary [Executive Session]

8) Adjourn

Meeting of the Board of Directors

8/09/2021

9) Reports

Chair Report (Jonathan Alvares)

Happy Month 4 everyone!

MAL Check-ins

Venue Contracts

- Depaul has changed the date of our Fall Symphonic Show to accommodate some band members at the Pride Bands Alliance Conference
- Vandercook has agreed to Pop Ensemble rehearsal dates, and Patrick and I are finalizing a contract this week which includes storage details
- Holding Pops Ensemble performance dates at Logan Center. Finalizing ticketing process, etc.

2022 Conference

- Registration open and off to a good start. Board is encouraged to register, and spread the word to our membership!
- Continuing to plug away at logistics. If anyone is interested in helping, please contact me and Melissa

Jazz Gigs

- Scott and I sent a proposal and locked a major wedding gig at the Chicago History Museum in April 2022. Will require a bit of logistical planning and need an audio person.
- Scott and I are working with Uptown United to have the Jazz Orchestra perform at The Aragon in early November.

LAKESIDE PRIDE MUSIC ENSEMBLES

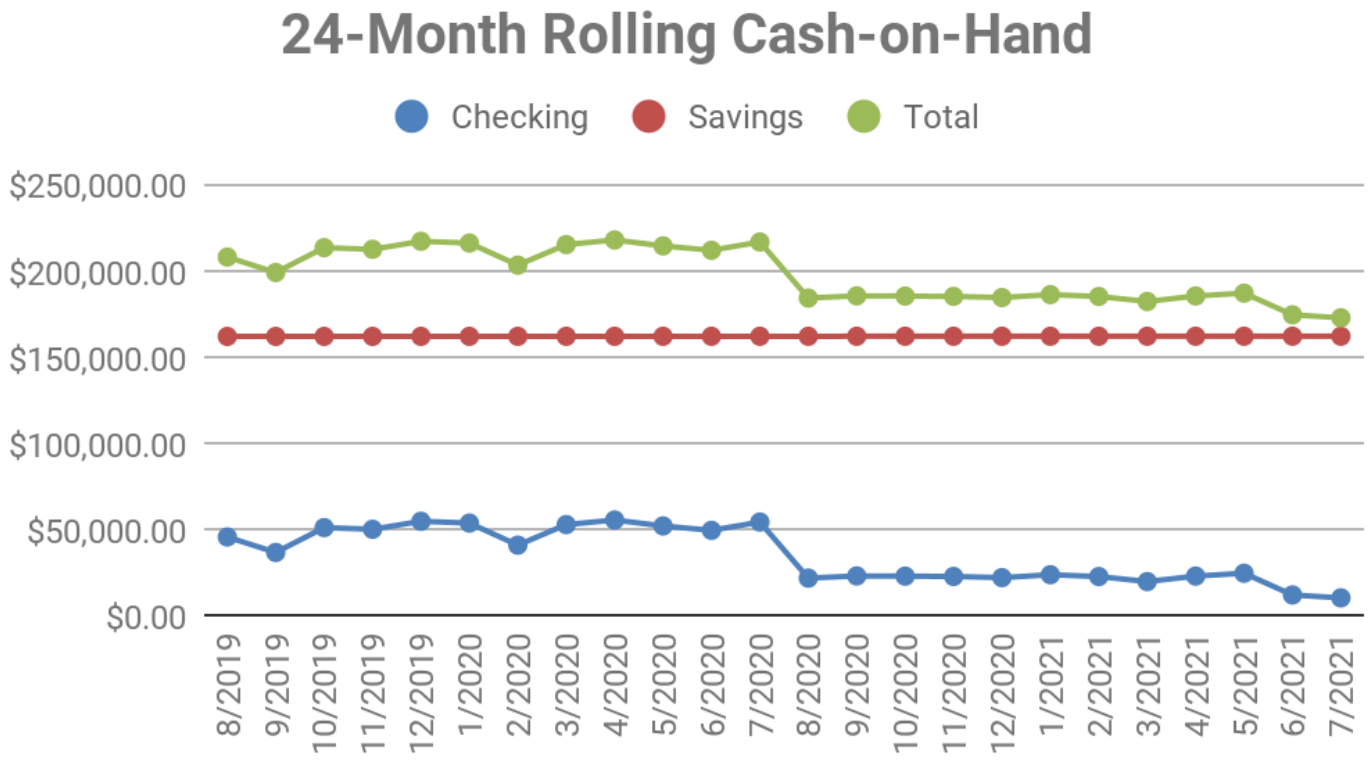
Meeting of the Board of Directors

8/09/2021

Vice Chair Report (Aimee Faller)
No Report

Treasurer Report (George Matthews)
(begins on the following page)

Chase	Current Month (7/2021)	Previous Month (6/2021)	Monthly Change $	Year Over Year (7/2020)	Year Over Year Change $	Fiscal Year Start (9/1/2020)	Fiscal Year to Date Change $
Checking	$10,722.26	$12,430.79	-$1,708.53	$54,754.94	-$44,032.68	$22,208.25	-$11,485.99
Savings	$162,644.91	$162,642.28	$2.63	$162,612.96	$31.95	$162,615.68	$29.23
Total	**$173,367.17**	**$175,073.07**	**-$1,705.90**	**$217,367.90**	**-$44,000.73**	**$184,823.93**	**-$11,456.76**



- Major expenses: ~$2,100 symphonic sheet music; ~$2,100 equipment (bari sax and tuba)
- Major revenue: $2,000 (Be Vizzible event); $1,500 (Windy City Performing Arts event); $1,300 (Facebook);
- Dues for conference attendees are starting to be received and will start to be reflected from next month's statements; some of the monies collected are for sponsorship so will be due back to Pride Bands Alliance ($4,190 gross as of 8/4/21, with $760 due to Pride Bands Alliance)
- **Any expenses or reimbursements for FY21 must be submitted by 8/20/21**

Budget Variance

Lakeside Pride Music Ensembles, Inc.
For the month ended 31 July 2021

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Revenue								
Ad Sales - Season Advertising	-	-	-	0.0%	-	2,500	(2,500)	-100.0%
Contributions - Corporations	-	-	-	0.0%	150	2,500	(2,350)	-94.0%
Contributions - Foundations	-	-	-	0.0%	100	2,500	(2,400)	-96.0%
Contributions - Grants	-	-	-	0.0%	-	10,000	(10,000)	-100.0%
Contributions - Individual	1,345	-	1,345	0.0%	10,642	16,500	(5,858)	-35.5%
General Fundraising	-	-	-	0.0%	-	5,000	(5,000)	-100.0%
General Performance Fees	-	-	-	0.0%	130	-	130	0.0%
Interest Earned	3	-	3	0.0%	29	50	(21)	-41.5%
LGBA Revenue	70	-	70	0.0%	2,570	100,000	(97,430)	-97.4%
Membership Dues - Regular	179	-	179	0.0%	2,108	29,000	(26,892)	-92.7%
Merchandise Sales	-	-	-	0.0%	-	100	(100)	-100.0%
Misc Production Revenue - Gala	-	-	-	0.0%	367	5,000	(4,633)	-92.7%
Misc Production Revenue - Symphonic Chamber Ensembles	1,500	-	1,500	0.0%	1,500	-	1,500	0.0%
Performance Fee Revenue - Jazz Chamber Ensembles	-	-	-	0.0%	-	8,000	(8,000)	-100.0%
Performance Fee Revenue - Symphonic Chamber Ensembles	2,000	-	2,000	0.0%	2,000	2,000	-	0.0%
Performance Fees Revenue - Chamber Ensembles	-	-	-	0.0%	500	-	500	0.0%
Performance Fees Revenue - Marching Band	-	-	-	0.0%	-	1,500	(1,500)	-100.0%
Production Sponsorship - Gala	-	-	-	0.0%	-	15,000	(15,000)	-100.0%

Budget Variance

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Production Sponsorship - Pops Ensemble 1	-	-	-	0.0%	-	2,000	(2,000)	-100.0%
Production Sponsorship - Pops Ensemble 2	-	-	-	0.0%	-	2,000	(2,000)	-100.0%
Production Sponsorship - Symphonic Band 1	-	-	-	0.0%	-	2,000	(2,000)	-100.0%
Production Sponsorship - Symphonic Band 2	-	-	-	0.0%	-	2,000	(2,000)	-100.0%
Season Sponsorship	-	-	-	0.0%	-	4,000	(4,000)	-100.0%
Silent Auction - Pops Ensemble 1	-	-	-	0.0%	-	3,000	(3,000)	-100.0%
Silent Auction - Pops Ensemble 2	-	-	-	0.0%	-	3,000	(3,000)	-100.0%
Silent Auction - Symphonic Band 1	-	-	-	0.0%	-	3,000	(3,000)	-100.0%
Silent Auction - Symphonic Band 2	-	-	-	0.0%	-	3,000	(3,000)	-100.0%
Song Sponsorship - Pops Ensemble 1	-	-	-	0.0%	-	400	(400)	-100.0%
Song Sponsorship - Pops Ensemble 2	-	-	-	0.0%	-	400	(400)	-100.0%
Song Sponsorship - Symphonic Band 1	-	-	-	0.0%	-	400	(400)	-100.0%
Song Sponsorship - Symphonic Band 2	-	-	-	0.0%	-	400	(400)	-100.0%
Ticket Sales - Chamber Ensembles	-	-	-	0.0%	-	2,250	(2,250)	-100.0%
Ticket Sales - Gala	-	-	-	0.0%	-	15,000	(15,000)	-100.0%
Ticket Sales - Jazz Orchestra 1	-	-	-	0.0%	-	750	(750)	-100.0%
Ticket Sales - Jazz Orchestra 2	-	-	-	0.0%	-	750	(750)	-100.0%
Ticket Sales - Pops Ensemble 1	-	-	-	0.0%	-	4,250	(4,250)	-100.0%
Ticket Sales - Pops Ensemble 2	-	-	-	0.0%	-	4,250	(4,250)	-100.0%
Ticket Sales - Symphonic Band 1	-	-	-	0.0%	2,553	4,250	(1,697)	-39.9%
Ticket Sales - Symphonic Band 2	-	-	-	0.0%	-	4,250	(4,250)	-100.0%
Total Revenue	**5,097**	**-**	**5,097**	**0.0%**	**22,649**	**261,000**	**(238,351)**	**-91.3%**
Gross Profit	**5,097**	**-**	**5,097**	**0.0%**	**22,649**	**261,000**	**(238,351)**	**-91.0%**
Operating Income / (Loss)	**5,097**	**-**	**5,097**	**0.0%**	**22,649**	**261,000**	**(238,351)**	**-91.0%**

Other Income and Expense

Budget Variance

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Bank Fees - Chamber Ensembles	-	-	-	0.0%	(12)	-	(12)	0.0%
Development Expense	-	-	-	0.0%	-	(500)	500	100.0%
Diversity, Equity, and Inclusion (DEI)	-	-	-	0.0%	-	(5,000)	5,000	100.0%
Dues & Subscription	-	-	-	0.0%	17	(500)	517	103.4%
Equipment - Jazz Ensembles	-	-	-	0.0%	-	(5,000)	5,000	100.0%
Equipment - Marching Ensembles	-	-	-	0.0%	-	(4,500)	4,500	100.0%
Equipment - Organizational	-	-	-	0.0%	-	(1,000)	1,000	100.0%
Equipment - Pops Ensembles	-	-	-	0.0%	-	(4,000)	4,000	100.0%
Equipment - Symphonic Ensembles	(1,915)	-	(1,915)	0.0%	(3,486)	(4,000)	514	12.8%
Fees & Licensing	-	-	-	0.0%	(290)	(500)	210	42.0%
Food & Beverage - Gala	-	-	-	0.0%	-	(15,000)	15,000	100.0%
Food & Beverage - Marching Band	-	-	-	0.0%	-	(275)	275	100.0%
Information Technology	(312)	-	(312)	0.0%	(1,666)	(2,000)	334	16.7%
Insurance	-	-	-	0.0%	(4,607)	(6,500)	1,893	29.1%
LGBA Expenses	(18)	-	(18)	0.0%	(3,144)	(100,000)	96,856	96.9%
Marketing Budget	(1,321)	-	(1,321)	0.0%	(3,431)	(13,000)	9,569	73.6%
Member Resources Budget	-	-	-	0.0%	-	(1,000)	1,000	100.0%
Misc Expenses	-	-	-	0.0%	-	(2,425)	2,425	100.0%
Misc Production Expense - Chamber Ensembles	-	-	-	0.0%	-	(100)	100	100.0%
Misc Production Expense - Jazz Orchestra 1	-	-	-	0.0%	-	(100)	100	100.0%
Misc Production Expense - Jazz Orchestra 2	-	-	-	0.0%	-	(100)	100	100.0%
Misc Production Expense - Pops Ensemble 1	-	-	-	0.0%	-	(500)	500	100.0%
Misc Production Expense - Pops Ensemble 2	-	-	-	0.0%	(225)	(500)	275	55.0%
Misc Production Expense - Symphonic Band 1	-	-	-	0.0%	-	(500)	500	100.0%
Misc Production Expense - Symphonic Band 2	-	-	-	0.0%	-	(500)	500	100.0%

Budget Variance

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Misc. Production Expenses - Gala	-	-	-	0.0%	-	(5,000)	5,000	100.0%
Music - Jazz Orchestra General	-	-	-	0.0%	-	(2,500)	2,500	100.0%
Music - Marching Band	-	-	-	0.0%	-	(250)	250	100.0%
Music - Pops Ensemble General	-	-	-	0.0%	(60)	(2,500)	2,440	97.6%
Music - Symphonic Band General	(2,737)	-	(2,737)	0.0%	(2,982)	(3,100)	118	3.8%
Occupancy	(500)	-	(500)	0.0%	(12,043)	(36,500)	24,457	67.0%
Performance Fees - Chamber Ensembles	-	-	-	0.0%	-	(250)	250	100.0%
Performance Fees - Jazz Orchestra 1	-	-	-	0.0%	-	(125)	125	100.0%
Performance Fees - Jazz Orchestra 2	-	-	-	0.0%	-	(125)	125	100.0%
Performance Fees - Marching Band	-	-	-	0.0%	-	(700)	700	100.0%
Postage & Office	-	-	-	0.0%	-	(100)	100	100.0%
Production Fees - Gala	-	-	-	0.0%	-	(500)	500	100.0%
Professional Fees	-	-	-	0.0%	(2,105)	(3,000)	895	29.8%
Program - Chamber Ensembles	-	-	-	0.0%	-	(400)	400	100.0%
Program - Jazz Orchestra 1	-	-	-	0.0%	-	(250)	250	100.0%
Program - Jazz Orchestra 2	-	-	-	0.0%	-	(250)	250	100.0%
Program - Pops Ensemble 1	-	-	-	0.0%	-	(400)	400	100.0%
Program - Pops Ensemble 2	-	-	-	0.0%	-	(400)	400	100.0%
Program - Symphonic Band 1	-	-	-	0.0%	-	(400)	400	100.0%
Program - Symphonic Band 2	-	-	-	0.0%	-	(400)	400	100.0%
Staff Stipends	-	-	-	0.0%	-	(12,000)	12,000	100.0%
Transportation - Chamber Ensembles	-	-	-	0.0%	-	(200)	200	100.0%
Transportation - Jazz Orchestra 1	-	-	-	0.0%	-	(200)	200	100.0%
Transportation - Jazz Orchestra 2	-	-	-	0.0%	-	(200)	200	100.0%
Transportation - Marching Band	-	-	-	0.0%	(70)	(800)	730	91.3%
Venue Labor - Chamber Ensembles	-	-	-	0.0%	-	(200)	200	100.0%

Budget Variance

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Venue Labor - Gala	-	-	-	0.0%	-	(1,500)	1,500	100.0%
Venue Labor - Pops Ensemble 1	-	-	-	0.0%	-	(1,125)	1,125	100.0%
Venue Labor - Pops Ensemble 2	-	-	-	0.0%	-	(1,125)	1,125	100.0%
Venue Labor - Symphonic Band 1	-	-	-	0.0%	-	(1,125)	1,125	100.0%
Venue Labor - Symphonic Band 2	-	-	-	0.0%	-	(1,125)	1,125	100.0%
Venue Rental - Chamber Ensembles	-	-	-	0.0%	-	(1,000)	1,000	100.0%
Venue Rental - Gala	-	-	-	0.0%	-	(4,000)	4,000	100.0%
Venue Rental - Pops Ensemble 1	-	-	-	0.0%	-	(2,250)	2,250	100.0%
Venue Rental - Pops Ensemble 2	-	-	-	0.0%	-	(2,250)	2,250	100.0%
Venue Rental - Symphonic Band 1	-	-	-	0.0%	-	(2,250)	2,250	100.0%
Venue Rental - Symphonic Band 2	-	-	-	0.0%	-	(2,250)	2,250	100.0%
Total Other Income and Expense	**(6,803)**	**-**	**(6,803)**	**0.0%**	**(34,105)**	**(258,250)**	**224,145**	**86.8%**
Net Income / (Loss) before Tax	**(1,706)**	**-**	**(1,706)**	**0.0%**	**(11,457)**	**2,750**	**(14,207)**	**-517.0%**
Net Income	**(1,706)**	**-**	**(1,706)**	**0.0%**	**(11,457)**	**2,750**	**(14,207)**	**-517.0%**
Total Comprehensive Income	**(1,706)**	**-**	**(1,706)**	**0.0%**	**(11,457)**	**2,750**	**(14,207)**	**-517.0%**

LAKESIDE PRIDE MUSIC ENSEMBLES

Meeting of the Board of Directors

8/09/2021

Secretary Report (Emily Dodd)

No Report

Member Resources Report (Emily Dodd)

Finances & Membership Information

End of FY 2020-2021	Aug 2021	Aug 2020	FY 2020 Eventual Total	FY 2019 Eventual Total	FY 2021 Expectation / Budgeted Amount	FY 2020 Expectation / Budgeted Amount	FY 2019 Expectation / Budgeted Amount
Members	280	235	235	274	250-300	300-325	250-300
Member-ship Forms	172	232	235	274			
Dues	$2,215	$20,510	$20,510	$23,340	$8,440 / $20,000	$21,140 / $20,000	$29,810 / $18,000

This Year

Stats on Instruments

# of	01 Flute	38
# of	02 Double Reed	10
# of	03 Clarinet	49
# of	04 Low Clarinet	9
# of	05 Saxophone	31
# of	06 Trumpet	31
# of	07 Horn	17
# of	08 Trombone	24
# of	09 Euphonium	8
# of	10 Tuba	12
# of	11 Percussion	19
# of	12 Vocalist	11
# of	13 Rhythm	6
# of	14 Ukulele	8
# of	15 Auxiliary	4
# of	16 Piano	3
# of	Total	280

Stats on Dues and Forms

#	%	Metric
172	61.4%	Forms Submitted
108	38.6%	Forms Remaining
109	38.9%	Donations Finished/Waived
61	21.8%	Donations In Progress (C/C)
170	60.7%	Donations Given/Started
110	39.3%	Donations Not Given/Unstarted
20000	100.0%	Total Dues Budgeted
2215	11.1%	Total Accrued
8440	42.2%	Approx Expected Accrual
1	0.4%	Artistic Director (AD)
0	0.0%	Cash/Check (C/C)
198	72.5%	PayPal (PP) (or Stripe)
0	0.0%	PayPal Payment Plan (PPPP)
74	27.1%	Waiver
198	72.5%	Paid Full Amount

Stats on Types of Membership

#	%	Metric
202	72.1%	Veterans
78	27.9%	Rookies
56	20.0%	RegFullYear
6	2.1%	StuFullYear
3	1.1%	SenFullYear
5	1.8%	RegHalfYear
3	1.1%	StuHalfYear
0	0.0%	SenHalfYear
8	2.9%	Summer
84	30.0%	Waiver
115	41.1%	Other
34	8.3%	Jazz
71	17.2%	Marching
203	49.3%	Symphonic
104	25.2%	Chamber
63	14.3%	Pops

Meeting of the Board of Directors

8/09/2021

Notes

- All member inquiries (except for those that came in during/after the Summer Band Concert) have been responded to, the rest will receive a response on Tuesday
- Ensemble lists have been updated accordingly. Each ensemble email list has two categories: folks who have filled out the official membership form, and folks who have inquired but not yet filled out the official membership form. Ensemble directors can also edit the lists as they see fit.
- The Member Resources committee will be meeting on Wednesday to go over our plan for next season and the remainder of this season. For new season planning, we will be discussing updates to the membership form, the member handbook, and the membership data spreadsheet, so let us know if there's an item you'd like us to address in that discussion.

Development Report (Matthew Toland)

No Report

PR Report (Abdo Timejardine-Zomeño)

- At the time of this email being sent, the press release for the Summer Band Outdoor Concert went out, waiting to hear back from any folks from the media who may be interested in chatting with us.
- Now that my seasonal positions will have concluded once this week is up, I can get the ball rolling on the DEI/Development project I wanted to start for Lakeside Pride. I'll be drafting an email explaining in full detail what this entails and how we can execute this. That'll come shortly after this.

Marketing Report (Adam Lang)

- Last month:
    - Only Rob and Adam came to marketing / PR office hours (shocked – shocked!)
    - Season marketing plan / budget set
    - Summer band concert:
        - Email blast out to public
        - Added to area events listing websites (thanks Rob!)
    - Marching band recruiting:
        - Running Facebook ads
        - Email blast out to public

        - Included in COH email newsletter
        - Posters up in 4 south, 4 west, and 5 north neighborhoods (thanks Jamie, Eric, Brandon, Max, Jeff, Abdo, David, Katie, Westley, Katie!)
        - Added to area events listing websites (thanks Rob!)
        - Tried out digital display ads in apartment lobbies
    - Website is updated to reflect the current status of Pops Ensemble, has been given a once-through to ensure other content makes sense, has been scrubbed of references to Organ Trio (thanks Eric!)
- Month ahead:
    - Still looking for a show art illustrator
    - Will work with Ross to get ticketing set up for shows this season
    - Eric, Melissa, Andy, and another member volunteer are meeting to established shared responsibility for website upkeep and operation
    - Need to get working on preliminary Jazz, Symphonic marketing development
    - Need to set a cadence for PBA conference marketing meetings and come up with a marketing plan
- Questions:
    - Anybody know an illustrator?
    - What's our Giving Tuesday plan?
    - Anybody want to take over email blasts from me? (Public-facing show announcements, not the newsletters.)

Operations Report (Brandon Strawn)

This month was focused on acquiring the 2021-2022 charters for our chamber ensembles, and working to acquire rehearsal space for several of them. The charters were all compiled and are included at the end of this agenda, to be approved again at this meeting. (The purpose for doing this once a year is not only as a requirement from the bylaws, but to ensure our groups are rehearsing and performing regularly, and still wanting to be active chamber groups in our organization.) Rehearsal space is still in the process of being acquired, thanks to a new partnership we have formed with the Chicago Park District. This information will be finalized this month and shared in full in the September agenda.

Chamber Ensembles Report (Brandon Strawn)

See Operations Report above.

LAKESIDE PRIDE MUSIC ENSEMBLES

Meeting of the Board of Directors

8/09/2021

Symphonic Band Report (Kyle Rhoades)

- *mentioned to Jonathan 8/1* If more than just "cancelled if we revert to Phase 3", please add to the agenda another discussion about canning the whole damn season if cases of the delta variant keep climbing. Important to see what DePaul has in our contract about cancellations this time around. Also worth considering an order of PPE for SB folks and a corresponding dues surcharge.
- Fall SB concert moved to Sunday, 11/14, 7PM.
- Mattie Draftz received the SB music order after Midwest Sheet Music sent it to her old address and her old landlord texted her. *eye roll* She's scanning music, I have a couple backup pieces, and repertoire is ultimately going to a "TBD" situation depending on what we're allowed to do and who shows up.
- I have the list from Emily for who's "interested" in SB for the fall, but I'd love to know who ends up being "confirmed". (So would we all, I know, I know.)
- Thank you to all involved with the Summer Band concert! Sending this report before 8/8 and predicting it was a perfect, resounding success with no speedbumps.
- Similarly, thank you to all involved with the personnel situation with Summer Band.

Pops Ensemble Report (Manic Maxxie)
No Report

Jazz Ensembles Report (Scott Malinowski)
No Report

Marching Band Report (Stephen Carey)
No Report

Chamber Ensemble Charter

Last Updated January 2020

Name of Ensemble:	Brass Quintet
Sponsoring Ensemble:	Symphonic Band
Purpose of the Ensemble:	To perform original BQ pieces and transcriptions in regular rehearsals and performances.
Instrumentation:	2 trumpets, french horn, trombone/euphonium, tuba
Ensemble Liaison: (Required)	Jes Klass, jesklash@gmail.com

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	n/a

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Instruments and music stands
Organization Resources: (Supplied by Lakeside Pride)	Rehearsal space and music
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	Weekly throughout year with short hiatuses here and there
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	Chamber Ensemble Concert, recitals, holiday caroling, pride performances, farmer's markets, etc.

Chamber Ensemble Charter

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Jes Klass _____ 07/30/2021 _____

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

LAKESIDE PRIDE MUSIC ENSEMBLES

Chamber Ensemble Charter

Last Updated January 2020

Name of Ensemble:	Clarinet Choir
Sponsoring Ensemble:	Symphonic Band
Purpose of the Ensemble:	To explore music written for multiple clarinets
Instrumentation:	Clarinets and Low clarinet
Ensemble Liaison: (Required)	Steve Dinda

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	Steve Dinda

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Musicians shall provide music stands,
Organization Resources: (Supplied by Lakeside Pride)	Rehearsal space
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	Sundays from 2:30-4pm, weekly at Berger Park. Rehearsals will start in Early October and run until Early February, with breaks for holidays
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	Performance at large ensemble concert January 29th Chamber Concert Recital at Berger Park, date and time to be determined

Chamber Ensemble Charter

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Steve Dinda _____ 8/8/21

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

LAKESIDE PRIDE MUSIC ENSEMBLES

CHAMBER ENSEMBLE CHARTER

LAST UPDATED JANUARY 2020

Name of Ensemble:	Latin Band
Sponsoring Ensemble:	Jazz Orchestra
Purpose of the Ensemble:	Plays a variety of salsa, cha cha cha, mambo, boogaloo, rhumba, and bomba music
Instrumentation:	Vocals, Trumpets, Trombones, Saxes, Latin rhythm section
Ensemble Liaison: (Required)	Shelly Fuerte, Joe Panganiban

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	n/a

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Instruments, Stands
Organization Resources: (Supplied by Lakeside Pride)	Percussion Instruments, Music, Rehearsal Space
Anticipated Rehearsals: (including frequency, duration of rehearsal season, day, time, and location)	Every other Tuesday from 7-9 pm at the Center on Halsted.
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	Spring concert and private hired gigs, if they come our way!

Chamber Ensemble Charter

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Shelly Fuerte _____ 08/09/2021 _____

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

LAKESIDE PRIDE

CHAMBER ENSEMBLE CHARTER

LAST UPDATED JANUARY 2020

Name of Ensemble:	**Queer As Polka**
Sponsoring Ensemble:	**Symphonic Band**
Purpose of the Ensemble:	**Bring fun upbeat folk dance music to multiple venues**
Instrumentation:	**clarinet, flute, trumpet, trombone, sax, Tuba, euphonia, and percussion**
Ensemble Liaison: (Required)	Michael Maloney

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:
- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	Tim Naus/Michael Maloney

The ensemble conductor will:
- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances. The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Music
Organization Resources: (Supplied by Lakeside Pride)	Space to practice, drum set, Music (which has been scanned)
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	Every Other Week (Currently Thursdays) between 7-9pm. Time may change to not conflict with major ensemble
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	Will be looking for Oktober Fest Engagements and trying to reconnect with the Dank House and new venues

LAKESIDE
PRIDE

CHAMBER ENSEMBLE CHARTER

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride. • All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

_____ 8/6/21
Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____
Artistic Director of Sponsoring Ensemble Date

_____ _____
Chair, Board of Directors Date

CHAMBER ENSEMBLE CHARTER

LAST UPDATED JANUARY 2020

Name of Ensemble:	**Saxophone Ensemble**
Sponsoring Ensemble:	**Concert Band**
Purpose of the Ensemble:	**Chamber ensemble specializing in saxophone repertoire**
Instrumentation:	**Soprano Sax, Alto Sax, Tenor Sax, Baritone Sax**
Ensemble Liaison: (Required)	Dylan Tam

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:
- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	n/a

The ensemble conductor will:
- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances. The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Sheet music, binders, instruments (minus baritone sax)
Organization Resources: (Supplied by Lakeside Pride)	Baritone saxophone (pending), potentially might need access to the tenor saxophone as well, standard repertoire stipend
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	Biweekly, 6:30-9:00 on Tuesdays at the Center on Halsted
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	We'd love to perform before the large ensemble concerts in November, February, etc. I will broach this topic with our members. Additionally, we would be interested in lobby performances at COH when it has been deemed safe to do so!

CHAMBER ENSEMBLE CHARTER

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride. ● All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

___Dylan Tam_____ _____8/5/2021_____
Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____
Artistic Director of Sponsoring Ensemble Date

_____ _____
Chair, Board of Directors Date

Chamber Ensemble Charter

Last Updated January 2020

Name of Ensemble:	Strayhorns Jazz Combo
Sponsoring Ensemble:	Jazz Orchestra
Purpose of the Ensemble:	Members of the group will encourage and challenge each other to practice and prepare for all performances. The Combo aspires to be encouraging, challenging, and fun.
Instrumentation:	Including but not limited to: trumpet, trombone, alto sax, tenor sax, keyboard, bass, guitar, drums
Ensemble Liaison: (Required)	Scott Malinowski

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	Scott Malinowski

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Instruments, stands
Organization Resources: (Supplied by Lakeside Pride)	Rehearsal space, music
Anticipated Rehearsals: (including frequency, duration of rehearsal season, day, time, and location)	Every other Tuesday at the Center on Halsted from 7-9 pm.
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	The combo exists as "Mosaicombo," and performs regular restaurant gigs for minimal compensation. It is hoped that regular LPME appearances will strengthen the combo, provide a source of private gigs and provide LPME a critical group with which to fill important community gigs that are inappropriate for a 20 piece full band.

Chamber Ensemble Charter

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- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Scott Malinowski _____ 08/09/2021 _____

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

Chamber Ensemble Charter

Last Updated January 2020

Name of Ensemble:	Tiny Bubbles Ukulele Ensemble
Sponsoring Ensemble:	Jazz Orchestra
Purpose of the Ensemble:	Explore the ukulele through a wide range of songs to convey the spirit of the instrument: whimsical, fun, quirky, and unexpectedly heartfelt.
Instrumentation:	Ukuleles
Ensemble Liaison: (Required)	Steven Kellert

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	n/a

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Music, Instruments, Rehearsal Space
Organization Resources: (Supplied by Lakeside Pride)	Rehearsal Space (we're at capacity)
Anticipated Rehearsals: (including frequency, duration of rehearsal season, day, time, and location)	Weekly on Thursdays
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	Hopefully periodic shows, would like to have a few more holiday concerts since we'll be more ready this tie. We'd love to have another small ensemble concert similar to Aural Borealis, probably periodic shows before Pride season picks up, and then replicate some of our pride success from 2019!

Chamber Ensemble Charter

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Steven Kellert _____ 08/05/2021 _____

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

CHAMBER ENSEMBLE CHARTER

LAST UPDATED JANUARY 2020

Name of Ensemble:	**Wilde Cabaret**
Sponsoring Ensemble:	**Jazz Band**
Purpose of the Ensemble:	**To expand Lakeside Pride's musical reach into venues where instrumental groups may not be as easily accommodated, foster additional leadership and musicianship/arranging opportunities for the membership, provide musical and performance opportunities to members who enjoy Broadway/Pop/Jazz music and may be singers or pianists. Support the Lakeside Pride SHOUT! Jazz band with vocalists as needed.**
Instrumentation:	**Vocalists with piano accompaniment (and sometimes additional instruments as needed/available e.g. guitar, percussion, bass, etc)**
Ensemble Liaison: (Required)	Christy Zurcher

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will: ● Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.

- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	NA

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances. The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	Sheet music, rehearsal space, pianos/keyboards owned by members or at members' homes
Organization Resources: (Supplied by Lakeside Pride)	Some music, electronic piano/microphones/speakers (depending on the performance venue), light PR/Marketing support to publicize performances (via Social Media, Press Releases)
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	Rehearsals are typically scheduled once or twice a month based on upcoming performances and what musical numbers have been selected - particularly when there are a large number of duet/trio or group ensemble pieces vs. solos. Group rehearsals are usually on a week night or immediately prior to a performance (for a final run-through). Otherwise, soloists schedule rehearsals with their designated pianist as frequently as necessary at a mutually convenient time prior to each performance.
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	The Wilde Cabaret has a standing monthly performance with Sidetrack on Halsted (2nd or 3rd Saturday from 1:30-3:30 with a few specific exceptions. These performances are not paid but are primarily for the enjoyment of the members, to raise visibility of the organization, and to continue our partnership/relationship with the bar. Cabaret members have also performed periodically at The Drifter speakeasy on an ad-hoc basis. These performances are paid a nominal amount.

Lakeside Pride Music Ensembles | 3656 N. Halsted Street, Chicago, IL 60613 | lakesidepride.org

CHAMBER ENSEMBLE CHARTER

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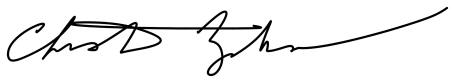
- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride. ● All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,



_____ Aug 2, 2021

Ensemble Liaison Date

Approval upon vote by the Board of Directors:

_____ _____

Artistic Director of Sponsoring Ensemble Date

_____ _____

Chair, Board of Directors Date

LAKESIDE PRIDE

CHAMBER ENSEMBLE CHARTER

LAST UPDATED JANUARY 2020

Name of Ensemble:	WOODWIND QTET +
Sponsoring Ensemble:	SYMPHONIC BAND
Purpose of the Ensemble:	EXPLORE WW QTET REPERTOIRE; APPEAR REGULARLY AT C.O.H
Instrumentation:	FLUTE OBOE CLARINET FRENCH HORN BASSOON
Ensemble Liaison: (Required)	SHAWN MARSH

Ensemble members will annually elect and provide a liaison to the Board of Directors. The liaison will:

- Act as a contact with the Board of Directors and other planning personnel of Lakeside Pride Music Ensembles.
- Schedule rehearsals and performances and notify the Board of Directors of such performances (date, time, and location).
- Locate reasonable rehearsal space.
- Store and maintain a music library for the ensemble.
- Act as an advisor and final decision maker for rehearsals, performances, music selection, and instrumentation.
- Recruit needed instrumentation from within and outside the organization.

Ensemble Conductor: (If needed)	SHAWN MARSH

The ensemble conductor will:

- Prepare and lead rehearsals.
- Assist the liaison with music selection and determining appropriate instrumentation for performances.

The ensemble may utilize more than one conductor when schedule conflicts or instrumentation requirements dictate.

Ensemble Resources: (Supplied by the ensemble)	MUSIC; MUSIC STANDS
Organization Resources: (Supplied by Lakeside Pride)	REHEARSAL SPACE; MUSIC STANDS (?)
Anticipated Rehearsals: (including frequency, duration of rehearsal, duration of rehearsal season, day, time, and location)	BI-WEEKLY AT FIRST, DEPENDING ON LEVEL OF INTEREST. TWO HOURS. DATES TBD, WEEKDAY EVENINGS, YEAR-LONG. GENERALLY 7-9:00pm if possible.
Anticipated Performances: (including approximate day, time, location, length, paid vs. gratis, and if repeated)	BI-MONTHLY APPEARANCES AT COH. ANNUAL CHAMBER MUSIC CONCERT. POSSIBLE FALL/HALLOWEEN CONCERT (MINI). ~~INTERESTED~~ INTERESTED W LGBA APPEARANCE.

LAKESIDE PRIDE

CHAMBER ENSEMBLE CHARTER

By signing this charter, the ensemble liaison agrees to the following:

- The ensemble and its members will abide by all conduct and performance policies of Lakeside Pride Music Ensembles.
- All performances will be in line with the organization's values and help fulfill the mission of Lakeside Pride.
- All members of the ensemble will be full members of Lakeside Pride, with all dues owed paid in full prior to any member performing with the ensemble.
- All performance fees or other compensation collected by the ensemble will be remitted to the organization within two weeks of receipt.

Signed,

Ensemble Liaison — Date: 8/2/21

Approval upon vote by the Board of Directors:

Artistic Director of Sponsoring Ensemble — Date

Chair, Board of Directors — Date